This document provides illustrations* of the steps instructors will follow to view their course evaluation task list.

1. You will be notified via email that your course evaluations are live.

2. Log on to your MyUNLV account and click on the ‘Faculty Course Evaluation’ button on the lower left, in the Course Evaluation section.

3. When you click on a course, the link will take you to a information about that particular course’s evaluation. You will be able to see the course name, start and end dates for the evaluation, and the response rate bar.

* The data contained in these illustrations were for test purposes and are not actual data. Individual names and individual course names have been concealed.